

## PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Monday, August 28, 2023  
 Time: 6:30 p.m.  
 Location: Panther Trace II Clubhouse  
 11518 Newgate Crest Drive,  
 Riverview, FL 33579

*AUDIO ONLY*  
 Dial-in Number 1-904-348-0776  
 Conference ID: 862 156 243#

### Agenda

*For the full agenda packet, please contact: [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com)*

#### I. Roll Call

#### II. Pledge of Allegiance

#### III. Audience Comments – Agenda Items

*Comments will be heard from anyone physically present (limited to 3 minutes per individual) or they may be emailed to the District Manager at least 48 hours prior to the meeting ([kdarin@vestapropertyservices.com](mailto:kdarin@vestapropertyservices.com) & [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com))*

#### IV. Staff Reports

- A. District Counsel – *John Vericker, Straley, Robin, Vericker*
- B. District Engineer – *Tonja Stewart, Stantec*
- C. District Manager – *Kyle Darin, Vesta District Services*

#### V. Business Matters

##### A. Vendor Reports

- 1. Aquatic Maintenance – *Remson Aquatics* [Exhibit 1](#)
- 2. Landscape Maintenance – *Garth Rinard, LMP* [Exhibit 2](#)
  - a. Consideration of Proposals [Exhibit 3](#)
    - i. Clubhouse Re-landscape - \$23,406.75
    - ii. Controller A Irrigation Repair - \$251.53
    - iii. Main line Irrigation Repair by School - \$1,452.94
    - iv. Main line Irrigation Repair on Panther Trace Blvd Between Denmore Crest and Belcroft Drive - \$614.40

- B. Review of Tickler File [Exhibit 4](#)

#### VI. Administrative Matters/Consent Agenda

- A. Consideration and Approval of the Minutes of the Board of Supervisors Regular Meeting Held July 24, 2023 [Exhibit 5](#)
- B. Consideration and Acceptance of the July 2023 Unaudited Financial Report [Exhibit 6](#)

**VII. Facilities Report**

- A. Facility Director – *Anna Ramirez, Vesta* [Exhibit 7](#)
  - 1. Discussion on Xcellent Xteriors Holiday Lighting Proposal – *Previously Presented* [Exhibit 8](#)
- B. Consideration of Playground Mulch Proposals [Exhibit 9](#)
  - 1. American Mulch - \$3,445.00
  - 2. LMP- \$6,175.00
  - 3. Consideration of Pool Maintenance Service Provider [Exhibit 10](#)
    - a. Galaxy Pro Pools - \$2,126.25/month (\$25,515.00/yr)
    - b. Zebra Cleaning - \$2,100.00/month (\$25,000.00/yr)

**VIII. Audience Comments – New Business**

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**IX. Supervisor Requests** *(Includes Next Meeting Agenda Item Requests)*

**X. Action Items Summary**

**XI. Next Meeting Quorum Check**

*6:30 p.m. on September 25, 2023*

*Panther Trace II Clubhouse*

*11518 Newgate Crest Drive, Riverview, FL 33579*

**XII. Adjournment**